

A LETTER TO THE BISHOP

REQUESTING THE SACRAMENT OF CONFIRMATION

You are free to respond to God's call to live your faith more deeply – to worship, witness, and serve as a confirmed Catholic Christian. If you wish to receive the Sacrament of Confirmation, write a formal letter of request to Bishop Gainer, stating your desire to be confirmed. Follow these guidelines:

GREETING

Begin your letter with the greeting: Your Excellency,

BODY OF THE LETTER

Paragraph 1: Introduce yourself. Say something about your family or your background.

Paragraph 2: Request the sacrament. Give several reasons why you would like to be confirmed.

Paragraph 3: Explain how you have prepared for the sacrament. It is important that you tell about specific parts of your preparation: your prayer life, your celebration of the other sacraments, your service to others exercised at home, in the community and in the parish, your retreat(s), etc.

Paragraph 4: Tell Bishop which saint and sponsor you chose and why you chose them.

Paragraph 5: Describe how you will continue to carry out your life of service to God and others through the power of the Holy Spirit. Tell how you plan to make your Confirmation in the Faith real and alive in your life.

CONCLUSION

Conclude the letter and write your complete signature (with your name printed neatly beneath it).

Please type your letter and be sure to check your spelling and grammar.